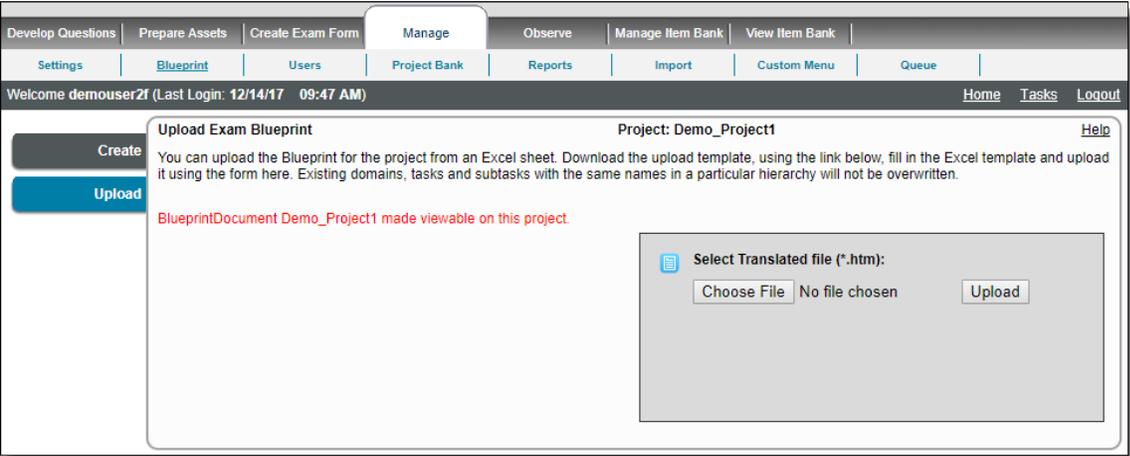


5.2.4 Upload the Blueprint

The **Upload Exam Blueprint** page allows you to upload and review the blueprint.

Why am I seeing this message?

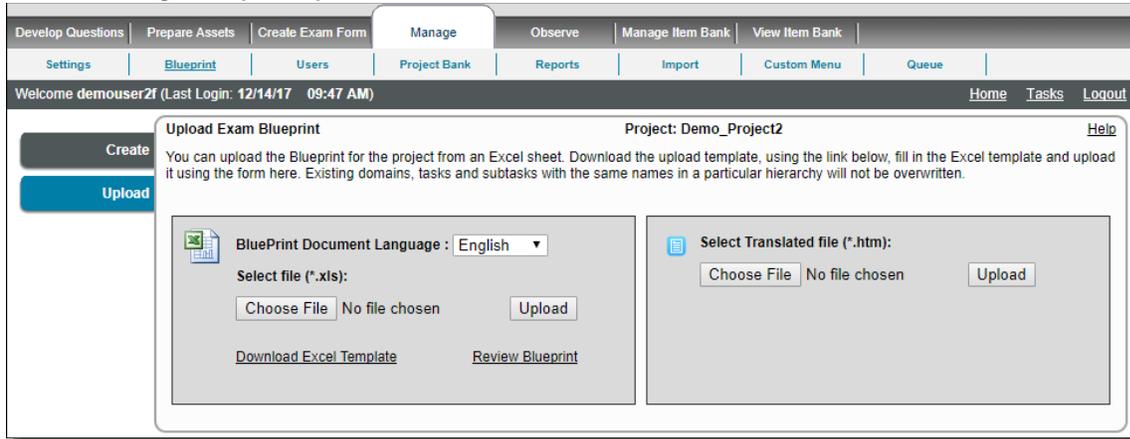


This message means that the blueprint is not *Editable* in this project and its state is *Viewable*. In order to be able to upload, create, or edit a blueprint in any project, it first needs to be made *Editable* via the **Add Content** page.

✓ We recommend that you upload the blueprint template before the items are created so that the Blueprint IDs are available while creating the item for proper association.

As an alternative to creating the blueprint within ExamDeveloper, you can write the blueprint in a Microsoft Excel sheet and upload it:

1. Select the **Manage Blueprint Upload** menu.



2. Click **Download Excel Template**.
3. Save the file to your desktop and extract the files in the archive.
4. Using the instructions on the instructions worksheet, fill in the Excel template.

Upload Blueprint using this Template

Step 1: Set Blueprint Levels
 If the levels do not already exist in the project, enter their names on the 'Levels' sheet. You can have as many levels as you wish.
 If a particular level has Subtask Types, enter 'Yes' against that level in the 'Has Subtask Types' column.
 Select the numbering format you would like to use for the level. Choose from one of these:

Upper-case Roman Numbers	I, II, III, ...
Upper-case Letters	A, B, C, ...
Numbers	1, 2, 3, ...
Lower-case Roman Numbers	i, ii, iii, ...
Lower-case letters	a, b, c, ...

Sample levels have already been entered for you. You can change, add to, or delete these.
Note: If levels already exist in the project, those will be used and the Blueprint you enter in step 2 will be fit into the existing levels and this sheet will be ignored.

Sample Levels

Level	Name	Numbering	Has Subtask
1	Domain	I, II, III, ...	
2	Task	A, B, C, ...	
3	Subtask	1, 2, 3, ...	Yes

Step 2: Enter Blueprint
 Enter the blueprint you want to import on the 'Blueprint' sheet. Follow these rules when entering the blueprint:
 i. Enter the blueprint Id. This can be any sequence of numbers that you wish and it will determine the **depth** and **hierarchy** of that blueprint item.
 The depth is determined by the number of dots in the notation and the hierarchy is determined by the parent's Id.
 E.g., 1.1.1 and 1.1.2 will both appear under the node numbered 1.1
 Items appearing higher in the hierarchy must be entered before items lower in the same hierarchy.
 ii. Enter the blueprint names
 iii. If any of the blueprints is at a level that has a subtask type, enter the subtask type alongside it. This can be either 'Skill Statement', 'Knowledge Statement' or 'Subtask'.
 iv. If any of the blueprint items has an Id outside ExamDesign that you wish to preserve, please record it in the External Id column

Sample Blueprint

Id	Blueprint	Subtask Type	External Id
1	Mathematics		
1.1	Algebra		
1.1.1	Working with Quadratic Equations	Skill Statement	
1.2	Geometry		
1.2.1	Pythagoras Theorem	Knowledge Statement	
1.5	Trigonometry		
1.5.1	Determining Sin, Cos and Tan	Subtask	
2	Physics		
2.1	Principles of Light		

5. There are two sheets to be filled out in this template:
 a. **Levels:** Where you can specify the blueprint levels, names, numbering, and whether or not each level has sub-tasks.

	A	B	C	D
1	Level	Name	Numbering	Has Subtask Types
2	DO NOT EDIT THIS LINE ----- DO NOT EDIT THIS LINE			
3				
4				

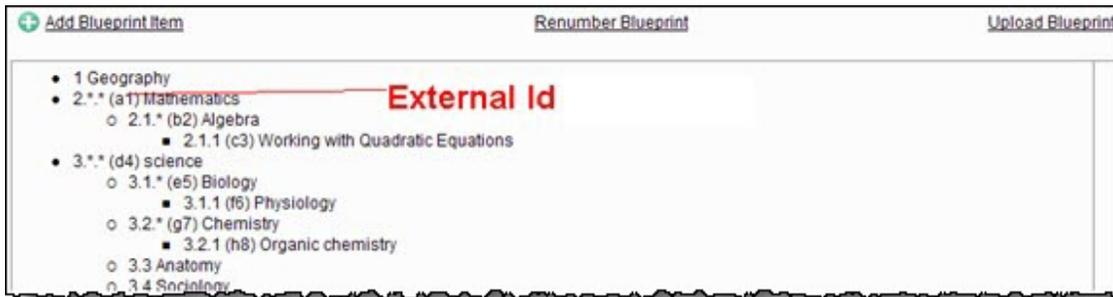
- b. **Blueprint:** Where you enter details such as Blueprint ID, node name, sub-task type (if any), and External ID (if any).

	A	B	C	D
1	Id	Blueprint	Subtask Type	External Id
2	DO NOT EDIT THIS LINE ----- DO NOT EDIT THIS LINE -- DO NOT EDIT			
3				
4				

! **Keep outline in order on upload template**
 It is important that you keep the blueprint statements in the order they will appear in the outline. The system reads the filled template from top to bottom, and the statements are ordered as such in the outline. Take care when sorting the list by Blueprint ID, as A.11 are sorted to immediately follow A.1.

Upload the Blueprint

1. On the **Upload Exam Blueprint** page, click **Browse**.
2. Select the updated Excel file and click **Upload**.



! Why is the selected template not showing as selected after selecting in Microsoft Edge web browser?

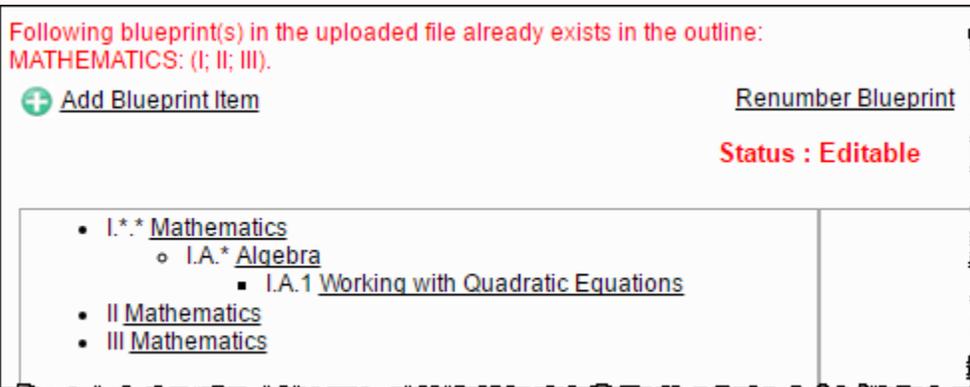
If you are using Microsoft Edge web browser, you might encounter the following behavior.

When a template is opened, but not closed in the associated application, the template selection is not visible on the import page even if the template is selected via the **Browse** button, and it is not possible to import it. To import the template successfully, you must close it in the application where it is open.

The issue has been observed up to Edge version 25.10586.0.0 as of the time of writing this.

! Duplicate node names

Warning message informing about duplicate node names is displayed if the blueprint template being imported, contains duplicate node names. The import will be successful.



Similarly, warning messages informing about duplicate node names also appear for all levels of the blueprint if the nodes being imported are duplicates of nodes in the existing blueprint. The import is successful and the import is append to the existing blueprint.

Following blueprint(s) in the uploaded file already exists in the outline:

MATHEMATICS: (I; II; III; IV; V; VI)

ALGEBRA: (I.A; IV.A)

WORKING WITH QUADRATIC EQUATIONS: (I.A.1; IV.A.1).

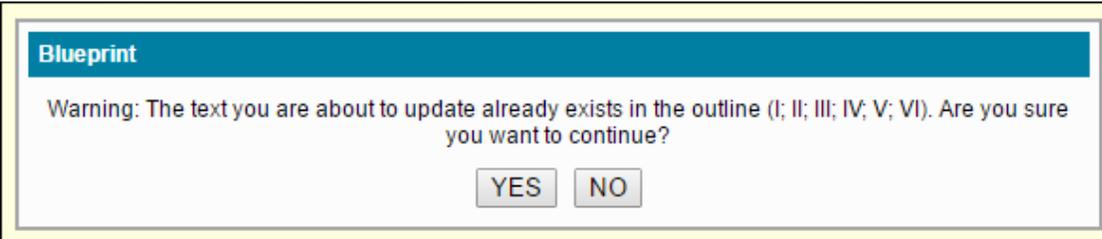
[+ Add Blueprint Item](#)

[Renumber Blueprint](#)

Status : Editable

- I.* [Mathematics](#)
 - I.A.* [Algebra](#)
 - I.A.1 [Working with Quadratic Equations](#)
- II [Mathematics](#)
- III [Mathematics](#)
- IV.* [Mathematics](#)
 - IV.A.* [Algebra](#)
 - IV.A.1 [Working with Quadratic Equations](#)
- V [Mathematics](#)
- VI [Mathematics](#)

A warning pop-up appears when you try to modify a blueprint node name to match an existing node name.



Clicking **YES** updates the blueprint node name to duplicate an existing node name, while clicking **NO** cancels the update. You are returned to the **Create Blueprint** page on clicking any of the buttons.

! If you import a blueprint that affects an item that is currently checked out by a user, when the batch edit process reaches the checked out item, the item is not updated. The error report identifies the item that was checked out, who checked out the item, and the date and time stamp when it was checked out.

i Any blueprint having an ID outside Pearson, can be uploaded with an External ID. The External ID cannot be modified after uploading.

Review the blueprint

1. Once the blueprint has been added or uploaded, click **Review Blueprint** on the **Upload Exam Blueprint** page.
2. A pop-up window displays the Exam Blueprint of the project.

CET

- I. **Mathematics** (I.**)
 - A. **Algebra** (I.A.*)
 - 1. Working with Quadratic Equations (I.A.1)
 - 2. Polynomials (I.A.2)
 - B. **Geometry** (I.B.*)
 - 1. Working with Polygons (I.B.1)
 - 2. Pythagoras Theorem (I.B.2)
 - C. **Trigonometry** (I.C.*)
 - 1. Working with Angles (I.C.1)
 - 2. Fourier Transform (I.C.2)
- II. **Physics** (II.**)
 - A. **Mechanics** (II.A.*)
 - 1. Working with Truss (II.A.1)
 - 2. Strength of Materials (II.A.2)
 - B. **Electricals** (II.B.*)
 - 1. Basics of Electricity (II.B.1)
 - 2. Electronics and Semiconductors (II.B.2)
- III. **Social Studies** (III.**)
 - A. **History** (III.A.*)
 - 1. Indian History (III.A.1)
 - 2. World History (III.A.2)
 - B. **Geography** (III.B.*)
 - 1. Seismology (III.B.1)
 - 2. Oceanology (III.B.2)
 - C. **Civics** (III.C.*)
 - 1. Administration and Governance (III.C.1)
 - 2. Law and Order (III.C.2)